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EVENLEY
PARISH COUNCIL
www.evenleypc.org.uk

Date: 14th May 2023

To: All parish councillors From: Cathy Knott, Clerk to Evenley Parish Council

Dear Councillor,

You are hereby summoned to the annual meeting of Evenley Parish Council on Monday 22nd May 2023 at 7.30 at the Education Loft, Barnowl Farm Shop, Evenley when the undermentioned business will be transacted:

AGENDA

61/23 To elect a chairman for 2023/24 and receive the chairman's declaration of acceptance of office

62/23 To receive apologies for absence and welcome

63/24 To elect a vice chairman for 2023/24

64/22 To receive and approve for signature the minutes of the meeting of the parish council held on 24th April 2023

65/22 To note any matters arising from the minutes not included on this agenda for report only

66/22 To receive declarations of interest related to business on the agenda

67/23 Finance: (as at 14.05.23 – subject to change)

- a. Financial statement
- b. To note payments received
- c. To consider invoices to be paid

Account balances	£
Community	16,380.73
Business Saver	21,892.34
National Savings	5,881.42
TOTAL	44,154.49

Income		VAT
Allotment rent plot 2A	35.69	
WNC (first half of precept)	12,160.00	
Newsletter donations – Forge Coffee & Bagforce	120.00	
S. Burnham (donations from Coronation event)	1,053.70	
Payments submitted for approval		
C. Knott (May salary)	652.22	0
HMRC (tax)	48.20	0
C. Knott (expenses incl. Coronation exp)	37.61	3.56
AJGIBL GBP Client NST Ac. (insurance premium)	757.14	0
Evenley VH (soup lunch)	23.50	0
SSE (streetlight electricity)	98.41	4.91
British Gas (electricity on the Green)	13.12	0.65
Reimbursements for Coronation expenses to C. Ellis, J. Alder & A. Kendall	TBC	0

68/23 Governance:

- a. To receive the Internal Auditor's Report
- b. Annual Governance and Accountability Return 2022/23
 - i. To consider and approve Section 1, the Annual Governance Statement
 - ii. To consider and approve Section 2, the Accounting Statements

69/23 Resolve to apply for a prepaid credit card and agree a monthly limit (for clerk/RFO use only)

70/23 To consider new planning applications and to receive an update on applications outstanding

WNS/2022/1557/EIA	Proposal The construction and operation of an anaerobic digestion facility, ancillary infrastructure, landscape planting and the construction of a new access road and access from the B4031. Application accompanied by an Environmental Statement. Location: Astwick Green Power Land, North of Barley Mow Farm, Buckingham Road	EPC: Objection WNC: pending
WNS/2022/2062/FUL	Proposal Permanent retention of temporary planning permission approved under S/2020/0303/FUL (Change of use from Agricultural Land to Dog Exercise/Training area, increase height of fence to 1.52m and hard standing area for vehicle parking). Location Land North Of Cottesford Road Evenley	EPC: no objection WNC: pending
WNS/2023/0101/FUL	Proposal to create a track (this is to create a one way system through the parking area) retrospective. Location Evenley Wood Garden	EPC: no objection with comments WNC: pending
2023/5067/PNHPD	Larger homes notification application for a single storey rear extension extending 8m beyond the rear wall of original dwelling house, max height of 4m, height of eaves 2.65m. Location 13 Lawyers Close, Evenley.	EPC: TBC WNC: pending

71/23 To report back on the King's Coronation picnic/music event on Sunday 7th May

72/23 To review the following policies and documents: standing orders, risk schedule, code of conduct, financial regulations and GDPR policies

73/23 To receive warden reports

74/23 To confirm meeting dates for 2024

75/23 To agree on arrangements for the goal posts on the Green

76/23 To determine whether to apply for a weight restriction (except for access) on Broad Lane

77/23 To accept councillors reports on the following areas (if there is anything to report):

- a. Allotments (CR)
- b. Evenley Common
- c. Street Lighting (SB)
- d. Village Hall (JPB)
- e. Website (CK)
- f. Village Green and Trees (CE)
- g. Newsletter (CE)
- h. HS2 & Highways (SB/CE)
- i. Three-year action plan
- j. St. George's Church

78/23 To note correspondence received that requires discussion

- Query regarding ownership and maintenance of private road
- Parishioner's queries regarding up-to-date financial information for ERA/EM

79/23 To receive areas for improvement suggestion(s) from members

80/23 Councillors Questions

81/23 Public Participation session (members of the public are invited to address the council through the chairman)

82/23 Close

Cathy Knott

Parish Clerk

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available for download at www.evenleyipc.org.uk

The next meeting will be held on Monday 19th June 2023 at Evenley Village Hall