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EVENLEY
PARISH COUNCIL
www.evenleypc.org.uk

Date: 13th May 2024
To: All parish councillors
From: Cathy Knott, clerk, Evenley Parish Council

Dear Councillor,

You are hereby summoned to the annual meeting of Evenley Parish Council on Monday 20th May 2024 at 7.30 at the education loft, Barnowl Farmshop, Evenley when the undermentioned business will be transacted:

AGENDA

53/24 To elect a chairman for 2024/25 and receive the chairman's declaration of acceptance of office

54/24 To elect a vice chairman for 2024/25

55/24 To receive apologies for absence and welcome

56/24 To receive and approve for signature the minutes of the meeting of the parish council held on 18th March 2024

57/24 To note any matters arising from the minutes not included on this agenda for report only

58/24 To receive declarations of interest related to business on the agenda

59/24 Finance: (as at 13.05.24 - subject to change)

- a. Financial statement
- b. To note payments received
- c. To consider invoices to be paid

Account balances	£
Community	19,276.45
Business Saver	17,754.19
National Savings	5,881.42
TOTAL	42,912.06

Income received since the last meeting			TOTAL
Allotment rent: plots 1,2,3,4,5,7,8,11,12,14,15, 16 and 17			318.25
S. Finegan (reimbursement for fees relating to land access)			1256.00
The Wood Oven (2 x electricity contribution Jan & March 2024)			40.00
NS&I bank interest			45.51
Unity Trust bank interest			178.26
HMRC (VAT refund)			1778.53
WNC (first half of precept)			13,281.00
Payments made since the last meeting	NET	VAT	TOTAL
C. Knott (April salary)		0	655.80
HMRC (tax)		0	87.80
EVHMC (March meeting & soup lunch)		0	47.00
ICO (annual data protection fee)		0	35.00
SLCC (annual membership fee)		0	94.00
PWLB (streetlight loan repayment)		0	1750.05

Northants CALC (annual subs and internal audit fee)	654.72	58.40	713.12
Northants ACRE (annual subs)	35.00	7.00	42.00
Texprep (APM invitations)	43.90	8.78	52.68
Cloudy IT .gov email address set up	600.00	120.00	720.00
SSE (streetlight electric for Feb) direct debit	105.00	6.31	111.31
Barclay Card (Mailchimp subs, Argos stationary & Sainsburys for stamps)	82.37	14.01	96.38
British Gas (electricity on the Green)	14.54	0.72	15.26
Maximow (2024/25 season -heavy roll of Green)		0	247.00
SSE (streetlight electricity for March)	98.22	5.91	104.13
Evie Burnham (delivery of APM flyers)		0	30.00
Aubergine 262 Ltd (new website set up)	779.00	155.80	934.80
Amenity Choice (fertiliser for the Green)	451.60	90.32	541.92
Anglian Water (allotments)		0	26.55
Payments submitted for approval		VAT	
C. Knott (May salary)		0	655.60
HMRC (tax)		0	88.00
C. Knott (Digital River Ireland Ltd – AVAST subscription)		0	79.99
EVHMC (meeting & soup lunch)		0	47.00
Barclay Card (WNC for 3 x allotment bins, Mailchimp subs)		0	186.62
C. Ellis (reimbursement for APM refreshments)		0	86.10
Maximow (village green treatment)		0	213.75
SSE (streetlight electric)	105.25	6.33	111.58
British Gas (electricity on the Green)	14.54	0.72	15.26
J. Edwards (allotment rent reimbursement plot 3)		0	19.00
Media Tribe (hosting fee)		0	152.00

60/24 Governance:

- a. To receive the Internal Auditor's Report
- b. Annual Governance and Accountability Return 2023/24
 - i. To consider and approve Section 1, the Annual Governance Statement
 - ii. To consider and approve Section 2, the Accounting Statements

61/24 To consider new planning applications/to receive an update on outstanding applications:

WNS/2022/2062/ FUL	Proposal Permanent retention of temporary planning permission approved under S/2020/0303/FUL. Location Land North of Cottesford Road, Evenley	EPC: no objection WNC: pending
2023/6175/FULL	Proposal single dwelling. Location Land at Windrush, 23 Church Lane, Evenley	EPC: objection WNC: pending
2023/6281/FULL + 2023/6282/FULL	Listed building consent to replace rotten windows at the front elevation + proposal to replace rotten windows at the front elevation. Location Dane's Cottage, 52/53 The Green Evenley	EPC: support WNC: APPROVED
2023/6232/FULL	Proposed single dwelling with parking, turning and amenity. (Amended Plans & description). Location Land Rear of 22 The Green, Evenley.	EPC: object WNC: REFUSED
2024/0047/S73	Variation of Condition 2 of WNS/2022/2078/FUL [Erection of two self-build dwellings to rear]. Location: 17 Broad Lane	EPC: various WNC: APPROVED
2024/0538/FULL	Demolition of existing garage, conservatory and timber sheds and erection of 1.5 storey rear extension. Location: 32 Church Lane Evenley	EPC: Support WNC: pending
2024/0743/FULL	Replacement of workshop buildings with a new single storey dwelling (alternate to approved dwelling ref. WNS/2022/1265/FUL). Location: Old Farm Buildings Buckingham Road Evenley NN13 5LX	EPC: Support WNC: pending
2024/0874/FULL	Removal of 2 pitched roof dormer windows and a replacement first floor extension. Proposed window in North Elevation and internal alterations. Location: 39 Church Lane Evenley	EPC: no objection WNC: APPROVED
2024/1699/FULL	Front and side single storey extension (resubmission 2023/7481/FULL) Location: 34 Broad Lane, Evenley	EPC: no objection WNC: REFUSAL
2024/1740/FULL	Rear extension incorporating rear raised patio, rendering existing bungalow, new front dormers and creation of new detached garage in lieu of approval 2023/6342/FULL Field View Buckingham Road Evenley	EPC: no objection WNC: pending

2024/1768/FULL	Change of use of an agricultural paddock to a site for 5 yurts with associated outbuildings, access, car parking and landscaping, and a 3m high acoustic fence. Location: Barley Mow Farm Barn, Buckingham Rd, Evenley	EPC: no comment on the basis that yurts won't be let for 12 months of year. WNC: pending
2024/1823/FULL	Erection of 2 no. dwellings for self and custom build with associated landscaping, habitat creation and works to facilitate the development. Location: Land at Slade Farm Buckingham Road Evenley	EPC: to be decided by 14.05.24 WNC: pending

62/24 Insurance; to review and approve insurance company for one fixed year or long term (over three years)

63/24 To adopt a new accessibility statement, privacy policy and the new model financial regulations

64/24 To review the following policies and documents: standing orders, risk schedule, code of conduct, complaints policy, communications policy, disciplinary policy, equality and diversity policy, freedom of information, grievance policy, training policy and the memorial bench policy

65/24 To provide a response to WNC's Local Plan 2041 Regulation 18 draft consultation

66/24 To discuss actions proposed at the informal footpaths group meeting on 8th April

67/24 To accept councillors reports on the following areas (if there is anything to report):

- a. Allotments (CR)
- b. Evenley Common
- c. Street Lighting (SB)
- d. Footpaths (JM)
- e. Village Hall (PC)
- f. Website (CK)
- g. Village Green and Trees (CE/SB)
- h. Newsletter (CE)
- i. HS2 & Highways (CE)
- j. Three-year action plan (CK)
- k. St. George's Church
- l. Anaerobic Digester (CE)

68/24 To note correspondence received that requires discussion

- Email requesting more signage on the Green re dogs on leads, etc and a reminder in the newsletter.
- Email from the Rt Hon Dame Andrea Leadsom re highways signage.
- Message from SNAST (Neighbourhood Watch) - waiving the annual subscription fee for a second year.
- The launch of SNVB's new welfare and wellbeing project.
- Thank you from EVHMC for King's Portrait.
- Land at Evenley Hall.
- Condition of 10 Lawyers Close.

69/24 To receive areas for improvement suggestion(s) from members

70/24 Councillors Questions

71/24 Public Participation session (members of the public invited to address the council through the chairman)

72/24 Close

Cathy Knott

Parish Clerk

Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.evenleypc.org.uk

The next meeting will be held on Monday 17th June 2024 at Evenley Village Hall