

Minutes of the meeting of the parish council held on Monday 18th March 2024, 7.30 pm at Evenley Village Hall

Present: Spencer Burnham (SB), Paul Crompton (PC), Cathy Ellis (CE), Jean Morgan (JM), Jeff Peyton-Bruhl (JPB), Charles Reader (CR), Matt Brown (MB), Cathy Knott (CK) clerk, and seven members of the public.

37/24 To receive apologies for absence and welcome

All present. The chairman thanked everyone for attending.

38/24 To receive and approve for signature the minutes of the meeting of the parish council held on 19th February 2024

It was agreed that a name should be removed from 24/24 and full names should be included in 28/24 and 31/24.g. The minutes were then approved and signed.

39/24 To note any matters arising from the minutes not included on this agenda for report only

15/24 – PC has discussed the pizza van parking at the village hall with EVHMC chairman who doesn't feel this is a viable option.

31/24 – correspondence received by landowners around diverting footpaths in connection with a national programme to reinstate historic footpaths which don't feature on maps published after 1922; it was agreed to offer reassurance to those who have received letters.

40/24 To receive declarations of interest related to business on the agenda

Cllr SB for 41/24 re Evie Burnham invoice.

Cllr CE for 42/24 re planning application 2023/6232/FULL.

Cllr PC and cllr CR for 46/24 finger post signage.

Cllr CR for 47/24.e Red Lion possibly hosting the pizza van.

41/24 Finance: (*different to agenda*)

- a. Financial statement
- b. To note payments received
- c. To consider invoices to be paid

Account balances	£
Community	3,537.38
Business Saver	25,802.19
National Savings	5,881.42
TOTAL	35,220.99

Income received since the last meeting		VAT
Allotment rent: plots 2,3,6, 9 & 13	129.65	0
Payments submitted for approval		VAT
C. Knott (March salary)	686.80	0
HMRC (tax)	56.80	0
Barbara Osborne (PAYE service Jan-March)	69.00	0
EVHMC (February meeting, allotment meeting & soup lunch)	66.00	0
Media Tribe (domain name renewal)	29.00	0
Barclay Card – Swallows Nursery (two trees) and Mailchimp subs	171.43	31.81
British Gas (electricity on the Green)	14.18	0.70
Northants CALC (training fee for MB responding to planning applications)	42.00	8.40
Spratt Endicott Ltd (right of access costs to be reimbursed)	1256.00	250.00
Evie Burnham (newsletter + WI flyer delivery fee)	45.00	0

42/24 To consider new planning applications/to receive an update on outstanding applications:

WNS/2022/2062/FUL	Proposal Permanent retention of temporary planning permission approved under S/2020/0303/FUL. Location Land North of Cottesford Road, Evenley	EPC: no objection WNC: pending
2023/6175/FULL	Proposal single dwelling. Location Land at Windrush, 23 Church Lane, Evenley	EPC: objection WNC: pending
2023/7548/FULL	Erection of building to house biomass boilers and a woodchip storage area to provide renewable heating for the existing poultry unit. Location Evenley Poultry Farm Buckingham Road Evenley	EPC: no comment WNC: APPROVED
2023/6281/FULL + 2023/6282/FULL	Listed building consent to replace rotten windows at the front elevation + proposal to replace rotten windows at the front elevation. Location Dane's Cottage, 52/53 The Green Evenley	EPC: support WNC: pending
2023/6232/FULL	Proposed single dwelling with parking, turning and amenity. (Amended Plans & description). Location Land Rear of 22 The Green, Evenley 1st amendment to plans 19.10.23. 2nd amendment to plans 08.01.24. 3rd amendment to plans 06.03.24.	EPC: object WNC: pending
2024/0047/S73	Variation of Condition 2 of WNS/2022/2078/FUL [Erection of two self-build dwellings to rear] - Plot 1 variation - Ground floor cloakroom window addition to the dwelling, Garage - proposed hip to gable and front new dormer window omitted for roof lights. Plot 2 variation - Ground floor cloakroom window addition, relocation and enlargement of bedroom 1 gable window and increase in room size. Location: 17 Broad Lane, Evenley	EPC: various WNC: pending
2024/0538/FULL	Demolition of existing garage, conservatory and timber sheds and erection of 1.5 storey rear extension. Location: 32 Church Lane Evenley	EPC: Support WNC: pending
2024/0743/FULL	Replacement of workshop buildings with a new single storey dwelling (alternate to approved dwelling ref. WNS/2022/1265/FUL). Location: Old Farm Buildings Buckingham Road Evenley NN13 5LX	EPC: Support WNC: pending
2024/0874/FULL	Removal of 2 pitched roof dormer windows and a replacement first floor extension. Proposed window in North Elevation and internal alterations. Location: 39 Church Lane Evenley	EPC: no objection WNC: pending

43/24 To receive/approve quotes for a new village website

Two quotes have been received for the community website; Zoe Timmers £2999 + VAT and Aubergine £499 one-off set up fee, £199 annual SSL-protected hosting fee plus £175 per historical year for transferring/inputting and uploading of content.

After a discussion, the chair proposed we accept Aubergine's quote; cllr JM seconded and councillors unanimously agreed.

Zoe has offered a photography service (at £40 per hour), and councillor's resolved we should ask her to supply photographs for the new website. It was also resolved to instruct Cloudy IT to set up and manage our dot.gov email service (new regulatory requirement) which will be in the region of £750 + VAT to set up with an ongoing monthly charge of £31.40 + VAT.

Cllr SB advised we have £1000 in the budget (2024/25) for the website, so anything over this will need to come out of reserves.

44/24 To firm up arrangements to commemorate the 80th anniversary of D-Day on 6th June

The chairman advised she met with Evenley WI and a plan has been formed. We will invite parishioners to light (battery) candles in jars and place them on Evenley Village Green, around the War Memorial to be lit at dusk. Spare jam jars are being collected and can be left in the marked box at Forge Coffee. Costs for candles will be purchased using monies from the event's budget. Information is in the newsletter and the clerk will circulate via the village email and Facebook.

45/24 To prepare a response to WNC Local Plan Rural Areas Settlement Hierarchy

Cllr MB attended WNC's virtual meeting on 07.02.24 and explained they are re-writing the local plan to guide development in the period up to 2041 (currently it is up to 2050). He advised, as a village we need to review the settlement hierarchy questionnaire we completed a few years ago. He and the chairman have put together a draft response which was circulated, asking councillor's for their thoughts and comments via email; we need to submit our response by 02.04.24. A public consultation will be held in April, and it is expected the full plan will be signed off in March 2025.

46/24 To receive/agree on a proposal including quote for a finger post sign on the Green

The chairman advised Stuart Freestone has designed a finger signpost (first explored in 2020). A two-finger sign would cost £500 +VAT and a three-finger sign would be £570 +VAT.

Cllr PC proposed the best location would be on the corner of the Green, opposite the pub; councillors unanimously agreed. The clerk has contacted WNC planning department to check this would fall under permitted development. It was agreed we should include the following fingers on the post:

- Church
- Post Office
- Red Lion Public House
- Evenley Wood Garden
- Barnowl Farm Shop

The chairman thanked Stuart for his work on the sign which looks very traditional and will ask him to re-quote for five fingers. It was agreed to ask the four businesses for a contribution to help towards costs. **Action: CE**
The signpost on the Green pointing to the church (opposite the village hall), will be removed.

47/24 To accept councillors reports on the following areas (if there is anything to report):

- Allotments** CR reported most of the rubbish has now been cleared and most of the hedging and ivy has been trimmed back. A request has been received for a wooden shed (maximum size 6ft x 4ft) to be sited at the back of plot 15 by the fence; councillors agreed but asked for it to be maintained and kept in good structural condition. CR suggested we look at tenancy agreements to check the terms and conditions again.
- Evenley Common** CR advised he will mow the paths when time permits.
- Street Lighting** nothing to report.
- Footpaths** JM is meeting with the clerk, CR and Guy Moody (our footpath warden) on Monday. The clerk will circulate a village email asking if anyone has any issues they'd like to highlight.
- Village Hall** PC reported that following his discussion about the pizza van, he will explore whether the pub can host it on a Sunday evening.
- Website** see 43/24.
- Village Green and Trees** the tree guard for the tree opposite Forge Coffee still hasn't arrived. The clerk will chase and find out if we can get our money back. Anthony Barkas has advised the Tusmore Estate has some spare guards we can have. MB advised part of the Green is very eroded and needs building up and reseeding; CE and SB will investigate.
- Newsletter** the Spring edition was delivered over the weekend. We are now using a more sustainable paper.
- HS2 & Highways** CE advised Highways and HS2 are still arguing over who owns the 'HS2 no entry' signs that we would like to get fixed to posts. CE has asked National Grid (working on Bicester Hill) why there isn't a road closure sign on the A43; they advised it wasn't needed so she will try again. Their work has caused a huge mess so we must check it is made good when they have completed. CE reported the worn-away (roundel) writing on the road at the entrance into the village coming from Mixbury; Highways has advised this is redundant as it has been moved further into the village.
- Three-year action plan** CE and MB have met with the architect regarding the bus shelter.
- St. George's Church** CE thanked everyone who helped with the churchyard tidy up on 3rd March.

48/24 To note correspondence received that requires discussion

- Request from Brackley Town FC to use the Green for junior football; this was discussed at length. The clerk will ask for further details in order that we can carry out an impact assessment before a decision is made.
- Email from a resident of the Green regarding dogs on leads; the clerk has responded to say the signs are there to encourage rather than enforce. Cllr PC agreed to wander around the Green at various times next week to create a presence.

49/24 To receive areas for improvement suggestion(s) from members

None received.

50/24 Councillors Questions

- Cllr PC advised Broad Lane roundabout is a mess and asked if we could tidy it up. The chairman advised we're not allowed but she will contact National Highways to ask them if they can get a team out to collect the discarded traffic cones and signs left behind; also, on and around Barley Mow roundabout where the A421 crosses it.
- Cllr JM asked if there are any updates regarding the Anerobic digester; the chairman advised there is a small group of people keeping an eye on proceedings; interestingly, in Scotland a similar application was recently turned down and has gone to appeal. A reporter (a representative of the Scottish Government) has advised it is a waste facility and as such would need the appropriate documents to support that (which is what we have been saying all along about Acorn's digester). No other Acorn applications have moved.
- The clerk reminded councillors there is a ward meeting next Wednesday at Farthinghoe. Councillors CE, CR and MB will attend.

51/24 Public Participation session (*members of the public invited to address the council through the chairman*)

- A member of the public advised he hadn't been consulted by WNC regarding a neighbouring planning application. Regarding our website, he advised the platform software should be kept updated and secure so it makes sense to move to a new site. He also asked about the precept figure; cllr SB and the clerk provided an explanation.
- A member of the public advised she had missed the Mother's Day service at the church because the newsletter wasn't delivered in time. The chairman explained that sometimes dates are out of our control and in future we will leave them out if the event is close to publication.

52/24 Close

The meeting closed at 9.25pm.

The minutes of a council meeting are a public record of who attended and the decisions that were made.

The next meeting will be the Annual Parish Meeting which will be held on Monday 22nd April 2024, 7.30 pm at Evenley Village Hall.

Signed: Cathy Ellis

Dated: 20th May 2024