



Date: 9<sup>th</sup> September 2024  
To: All parish councillors  
From: Cathy Knott, clerk, Evenley Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Evenley Parish Council on Monday 16<sup>th</sup> September 2024 at 7.30pm at Evenley Village Hall when the undermentioned business will be transacted:**

## AGENDA

- 110/24 To receive apologies for absence and welcome**
- 111/24 To receive and approve for signature the minutes of the meeting of the parish council held on 15<sup>th</sup> July 2024**
- 112/24 To note any matters arising from the minutes not included on this agenda for report only**
- 113/24 To receive declarations of interest related to business on the agenda**
- 114/24 To consider a response to Acorn's public consultation on improved proposals for Astwick Green Energy (anaerobic digester) and to provide an update on actions taken by EPC**
- 115/24 Finance: (as at 09.09.24 - subject to change)**
  - a. Financial statement
  - b. To note payments received
  - c. To consider invoices to be paid
  - d. To receive an update from the internal controls' councillor
  - e. Annual audit; to approve the end of year accounts and to note the external auditors report
  - f. To make arrangements for a budget meeting

Account balances	£
Community	10,433.10
Business Saver	20,572.08
National Savings	5,926.93
<b>TOTAL</b>	<b>36,932.11</b>

Income received since the last meeting			TOTAL
Claydon Auctioneers, Forge Coffee & Bag Force (x 3 newsletter donations)			270
Evenley Cricket Club (mowing share)		0	800
Payments made since the last meeting	NET	VAT	GROSS
Lucy Burnham (newsletter delivery fee)		0	30.00
C. Knott (August salary)		0	655.80
HMRC (tax)		0	87.80
J. Peyton Bruhl (repairs to electric cupboard on the village green)		0	16.59
SSE (streetlight electricity) DD	101.88	6.13	108.01
British Gas (electricity on the Green) DD	15.12	0.77	16.25
EVHMC (July meeting)		0	23.50
Cloudy IT (August monthly subs) DD	31.40	6.28	37.68
Barclay Card (Hydramex - Womble paint and Four Seasons – defibrillator pads) DD	94.59	18.91	113.50
PKF Littlejohn LLP (external audit fee)	210.00	42.00	252.00
Clockwork Design Ltd (advert in Life in Brackley magazine for mowing tender)	50.00	10.00	60.00

<b>Payments submitted for approval</b>	<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
C. Knott (Sept salary & HMRC tax)		0	743.60
Barclay Card (Mailchimp subs x 2 & Asda ink) DD	40.28	3.17	43.45
SSE (streetlight electric) DD	105.25	6.33	111.58
British Gas (electricity on the Green) DD	14.54	0.72	15.26
Cloudy IT (monthly subs) DD	31.40	6.28	37.68
PWLB (Loan repayment for replacement streetlights) DD		0	1750.05

**116/24 To consider new planning applications (if there are any) and to receive an update on applications outstanding – N.B. at the time of publishing there are no new applications**

**117/24 To nominate councillors to attend the 77<sup>th</sup> Northants CALC AGM on Saturday 5<sup>th</sup> October**

**118/24 To respond to the draft Local Transport Plan consultation**

**119/24 To receive a quote for granite setts along the East side of the Green**

**120/24 To receive a proposal to purchase a mower for the village green**

**121/24 To provide an update on the Christmas Get Together on 13<sup>th</sup> December**

**122/24 To advise on a date for the village fete 2025**

**123/24 To agree on a location for the grit bin, Church Lane**

**124/24 To accept councillors reports on the following areas (if there is anything to report):**

- a. Allotments (CR)
- b. Evenley Common (CR)
- c. Street Lighting (SB)
- d. Footpaths (JM)
- e. Village Hall (PC)
- f. Website (CK)
- g. Village Green and Trees (CE/SB)
- h. Newsletter (CE)
- i. HS2 & Highways (CE)
- j. Three-year action plan (CK)
- k. St. George's Church
- l. Anaerobic Digester (CE)

**125/24 To note correspondence received that requires discussion**

- Emails regarding parking issues in Church Lane
- Letter from Unity Trust bank regarding changes to current account
- Resident request to add more wooden bollards on the Green
- Donation request from HomeStart Daventry & South Northants

**126/24 To receive areas for improvement suggestion(s) from members**

**127/24 Councillors Questions**

**128/24 Public Participation session** (members of the public invited to address the council through the chairman)

**129/24 Close**

*Cathy Knott*

**Parish Clerk**

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of council papers are available for download at [Evenley Parish Council](https://www.evenleyparishcouncil.gov.uk/).

**The next meeting will be held on Monday 21<sup>st</sup> October 2024 at Evenley Village Hall**